

**California Highway Patrol**  
**School Pupil Transportation Advisory Committee**  
**Harrah's Resort Hotel**  
**15 Highway 50, Stateline**  
**South Lake Tahoe, Nevada, CA 89449**

**October 9, 2015**

**AGENDA**

The Executive Session of the School Pupil Transportation Advisory Committee (SPTAC) is scheduled for 11:15 a.m., and is closed to the public. The Public Session is scheduled to begin immediately following the Executive Session.

**Executive Session**

1. SPTAC Executive Session – 11:15 a.m.
2. SPTAC.
  - ✓ Welcome
  - ✓ Minutes (March 30, 2015)
  - ✓ Announcements
3. Unfinished Business. Previously tabled Item 2 reference Section 1250 of Title 13, California Code of Regulations (13 CCR), submitted by Mr. Tony Woodard, regarding the requirement for spare fuses, was previously tabled pending supporting research documentation from Mr. Woodard.
4. Action Item (Resubmitted). Committee members were requested to submit recommended language regarding the proposed change to Section 1236 13 CCR, Reporting Driver Status, specifically related to leaving a child on a bus unattended.
  - Two documents for review.
5. New Business.

6. Non-Agenda Items.

7. Next Meeting. The next SPTAC will be held in conjunction with the Annual CASTO Conference, March 19-21, 2016, in San Diego, California. Details to follow.

8. Adjournment.

## ATTACHMENT 1

### **§1236, 13 CCR. Reporting Driver Status.**

(b) Unattended Pupils. When a driver is no longer in control or responsible for the school bus, SPAB, or youth bus, leaving the vehicle unattended with passengers, the motor carrier shall notify the Department of Motor Vehicles and CHP area officer within five calendar days. Unattended means at the end of a route, during an event, or the carrier returns to their domicile with the ability to lock and walk away from the bus.

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**Board Members**  
Rich Alderson  
Angela D. Chunka  
Jim Gibson  
Carol Weise Herrera  
R. Elizabeth Jaka

**Superintendent**  
Dr. Devin Vodicka

To: Cullen Sisskind, STPAC Chairperson

From: Susie Reese Director, Transportation

Re: Proposed Changes to 13 CCR 1236

Date: May 4, 2015

Dear Mr. Sisskind

I am writing the SPTAC in response to the proposed changes to this regulation.

SPTAC meeting minutes of October 10, 2014 reflect that CVC 13369 (c ) (3) authorizes the DMV to take an action against a driver's special certificate if the driver violates any provision of statute or regulation.

13 CCR has multiple "regulation" dictating driver behaviors and performance to ensure pupil transportation safety. As Transportation Administrators we work diligently to ensure our drivers abide by all the specific expectations listed in this document. Unfortunately, our ability is limited with "appropriate discipline" efforts as support from Personnel Commissions, Human Relations etc. allow for "Progressive Discipline".

We all agree that leaving any child alone on a bus whether sleeping, hiding, forgotten etc. should be unlawful. I would like to suggest that the SPTAC re-consider their approach to this issue. My opinion is this is the optimum time to connect the current regulations with this "new" activity in an appropriate pro-active manner rather than a re-active manner.

My suggestions would be to create another 13 CCR regulation that would read something like this:

#### **Article 4. Additional Requirements for School Bus, SPAB, and Youth Bus Drivers**

The driver shall walk the entire interior of the bus prior to exiting the bus, to any distance that is not in the "close Proximity" of the bus. (Close Proximity is defined as behaviors that are connected to the safe loading and unloading of passengers and/or equipment). To ensure all students who are intended to be delivered to their appropriate destination have been delivered.

**Regulatory Proposal Submitted by the California Department of Education**

**§1236. Reporting Driver Status.**

- (a) Dismissal. Dismissal of any driver for a cause relating to pupil transportation safety shall be reported by the carrier to the Department of Motor Vehicles within five days of the dismissal date.

**Proposed change – Add subsection b and consequential change to subsection c.**

*(b) Unattended pupils. When a driver leaves a pupil unattended on a school bus, SPAB, or youth bus, the motor carrier shall notify the Department of Motor Vehicles within five calendar days. For the purposes of this section, unattended is defined as leaving a pupil without authorized adult supervision inside a school bus, SPAB or youth bus and leaves the immediate vicinity of the vehicle.*

**NOTE:** (The SPTAC suggested adding the word authorized [see underline above] to the language. It was not included in the original language submitted by the CDE.

- ~~(b)~~ (c) Employment or Training Status. Carriers shall notify the local CHP office within 10 calendar days of the hiring of a certified school bus, SPAB, or youth bus driver, or of any driver who fails to receive the training specified in California Education Code Sections 40082, 40083, 40084, 40085 and 40086 or Vehicle Code Section 12523.